



DARLINGTON
Borough Council

**CHIEF EXECUTIVE'S OFFICE &
ECONOMIC GROWTH GROUP**
Town Hall, Darlington DL1 5QT

REQUEST FOR PRE-APP ADVICE FOR MAJOR DEVELOPMENT

Address of site	
Proposal	

Applicant details

Name	
Address	
Contact number	
Email	

Agent details

Name	
Address	
Contact number	
Email	

Please ensure you provide the following

Document	Included Y/N
Letter explaining details of proposals	
OS based plan to identify site	
An indicative site layout plan	
Photographs to help illustrate the site if possible	
Sketch drawings showing the layout, height and scale of the development (if applicable)	
Draft design and access statement / or Draft Planning Statement (sufficient to enable assessment to be made of the key planning issues)	
Details of Sustainable Urban Drainage Proposals (see pre-application charter for details)	

Fee Details: Refer to Charges Schedule

Development Type Code	
Fee submitted	
Preferred Methods of Payment	Via Bank Transfer to Bank: Lloyds Bank Plc Acct Name DBC Collection Account Sort Code 30-84-43 Account No: 34640868 Please email the receipt to planning@darlington.gov.uk Card Payments are accepted over the telephone 01325 405777

Please send the completed form to:-
 Development Management,
 Chief Executive’s Office & Economic Growth Group
 Town Hall
 Darlington
 DL1 5QT

Or e-mail planning@darlington.gov.uk

Should you require any further assistance in the completion of this form please do not hesitate to contact us on 01325 405656

Disclaimer

We will make every effort to ensure that the advice given is as accurate as possible. However pre-application views and opinions are given without prejudice.

Any advice given by council officers for pre-application enquiries does not constitute a formal response or decision of the Council with regards to any future planning applications, which will be subject to wider consultation and publicity. Whilst the advice may be a material consideration, it cannot be held to bind the council in its validation or formal determination of a subsequent application.

If an application is subsequently submitted which fails to take on board advice given by officers, then the Council may refuse it without further discussion with the applicant or their agent.

Please note that in cases where the proposal or scheme has changed, where there has been a change in national or local planning policy, or where the planning application is submitted more than six months after the advice has been given, it may follow that little or no weight will be attached to pre-application advice given.